



Government of India
Ministry of Mines
Indian Bureau of Mines



No. A-12015/27/2010-ENG

Nagpur, dated: 04 /08/2017

CIRCULAR

Sub.- Departmental Competitive Examination (DCE) for the post of Store Clerk - Group 'C' in Level 2 - Rs. 19900-63200 in IBM-Regarding.

One (1) unreserved post of Store Clerk - Group 'C' in Level 2 - Rs. 19900 – 63200 is required to be filled up through Departmental Competitive Examination. However, the exact number of posts will depend upon vacant position existing at the time of finalization of merit panel. The said examination will be held on 30.08.2017 at 10.30 A.M. at the Headquarters, Indira Bhavan, Indian Bureau of Mines, Civil Lines, Nagpur. The Departmental Competitive Examination is open to Group 'C' employees of Indian Bureau of Mines with five years regular service and possessing Matriculation or equivalent qualification.

02. The Syllabus for examination will be as under:-

Paper - 1	:	Precis or Letter Writing	:	20 Marks
Paper - 2	:	(i) Elementary Knowledge of Store Keeping procedure -objective type questions	:	50 Marks
Paper - 3	:	(ii) General Knowledge English/ Hindi Typing	:	30 Marks

Total				: 100 Marks

03. All the above question papers will be in English as well as in Hindi. The employees will have the option to answer the papers either in Hindi or English. The option of the employee for answering in Hindi or English will be for a complete paper and not for some parts in the same paper.

04. The time prescribed for aforesaid examination is 02 Hours and 15 Minutes in total i.e., 45 minutes for each paper.

05. The examination will be held at the 3rd Floor, Training Hall ('C' Block), Indian Bureau of Mines, Indira Bhavan, Civil Lines, Nagpur - 440 001 only. The candidates who fulfill the above criteria may apply for Departmental Competitive Examination to the one unreserved post of Store Clerk in the enclosed proforma.

06. If two or more employees get clubbed due to obtaining of equal marks against the vacancy to be filled on the basis of the competitive examination, the following procedure shall be adopted for selection:-

- (i) Selection of seniormost of such employees in the merit list shall be made based on their inter-seniority in the feeder post, if they belong to a common seniority list.

